

LDA ALBANIA DELEGATES PROFILE

Call for applications for the position of the Delegate of Local Democracy Agency Albania, based in Municipality Vlora

The Local Democracy Agency – LDA, operating as the statutory member of ALDA www.alda-europe.eu functions as self-sustainable, locally registered NGO. What makes it different from other local NGOs is the European Association for local democracy framework they operate in. Each LDAs in our ALDA network develops/maintains partnerships and agreements based on the cooperation with the host city authorities, a wide range of local public authorities and NGOs from all over Europe giving to the whole network direct access to an international framework through the support of ALDA, the Council of Europe and the European Union. The most important aspect of LDAs is the process of partnership building. The cooperation and partnership between local and international partners, between local authorities and NGOs, give added values to the process of designing projects and implementing local activities. This learning process for everyone involved serves as a practical example of how a democratic participatory planning process can create results.

The LDA is an actor to promote good governance at the local level in close cooperation with local authorities and civil society groups.

Profile of the Delegate of Local Democracy Agency

- NGO practitioner with experience of working in the civil society development sector, and /or in youth empowerment, women's associations, promotion of ethnic minorities' rights, or similar organization requiring human rights and NGO activism skills
- Minimum Bachelor degree in management, economics, public administration, law, or related areas.
- Good communication and reporting skills;
- Ability to work in a multicultural environment;
- Proactive and problem-solving orientation;
- Motivation to engage in local community development programmes;
- Understanding of local governments functioning and issues is an added value.
- Fluency in written and spoken English;
- Proven capacity to work in an autonomous way focused on joint objectives;
- Readiness to travel locally and internationally

MAIN TASK AND RESPONSIBILITIES

- LDA Albania office operations management and coordination
- Project Planning, co-design and assistance in collaborative project development with other LDAs and ALDA network members
- Establish and develop regular communication and cooperation with LDAs local/international partners' network
- Project implementation, overseeing, administration and reporting
- Close collaboration with ALDA assigned staff members,

E-mail address for submission of the application: ldaalbania@aldaintranet.org

Deadline for submission of Motivation Letter and CV: 15th of March 2019