



(27)04

Strasbourg, 9<sup>th</sup> of February 2020

### **Decision on the Rules of procedures for the Election of the Governing Board of ALDA**

Referring to the art 6, art 13 and art 15 of the Statute of the Association of Local Democracy Agencies, the Governing Board of ALDA, **held on line on the 12<sup>th</sup> of February 2020** decides to follow the following procedure for the candidature and for the elections of the Governing Board of ALDA at the next General Assembly.

#### **GENERAL RULES**

##### **Article 1**

The present rules of procedure specify the modalities to candidate and elect the members of the Governing Board at the next General Assembly of ALDA.

#### **CANDIDATURES**

##### **Article 2**

Twelve active members shall be elected to the Governing Board by the General Assembly for a period of four years.

##### **Article 3**

Only active members of ALDA can be nominated and elected to the Governing Board by the General Assembly. Outgoing members may be re-elected.

##### **Article 4**

In case of legal public entities and private entities presenting a nomination for being elected member of the Governing Board, the election regards the entity or association itself, represented by a person as a designated representative.

#### **Article 5**

The candidatures must be submitted no later than 21 days before the electoral General Assembly of ALDA. They should be addressed to the President of ALDA.

Legal public and associations that present a candidature must designate a representative.

Each candidate should include a one-page presentation and may include the position on the Governing board for which it is running (President of the Association, Vice-Presidents of the Association, Treasurer of the Association, and member of the Governing Board), photo of her/himself which will be published on the ALDA website. They should illustrate also their commitment and how they would actively contribute to the mission of ALDA.

### **MODALITIES OF THE ELECTIONS**

#### **Article 6**

Voting will be preceded by a brief oral presentation (max 2 minutes) by each candidate (her/himself) in front of the members present at the General Assembly.

#### **Article 7**

Voting procedure is with secret ballot.

#### **Article 8**

Twelve Members of the Governing Board are elected out of one single list. Elected are the twelve candidates who have received more votes.

### **VOTING AND DECLARATION OF RESULTS**

#### **Article 9**

Voting is done personally on a ballot paper. The ballot paper used for voting include the name and surname of the candidates representing the public entity and private entities they are representing or the name of the individual member. The names are listed in alphabetic order following the surname. It is possible to vote only for the candidates mentioned in the list by circling the number in front of the name of the candidate. Each member can choose a maximum twelve names.

## **Article 10**

A ballot paper is valid when it is possible to identify clearly and without doubt the choice of the candidate(s)

## **Article 11**

The vote is not valid when:

1. no names have been selected
2. when it is not possible to identify with certainty the names selected
- ~~3.~~ when the names selected are more than twelve

## **Article 12**

The electoral commission is composed of four members (a president and three members) elected by the General Assembly. The electoral commission run the elections and monitor them and declare the results. The candidates for the position in the Governing Board can not be members of the electoral commission.

## **Article 13**

The electoral commission should verify, for every person who comes to voting is among those registered at the General Assembly.

## **Article 14**

Once concluded the voting, the electoral commission will count the ballot papers not used and will put them in an envelope that will be sealed. The electoral commission will then, based on minutes, establish the total number of members that have voted following the participants' list of the Assembly. After having counted and verified the number of members who have voted, the electoral commission will proceed with the opening of the ballot box with the ballot papers and will proceed with counting the casted votes.

## **Article 15**

When the electoral commission will have counted the results of the elections, it will draft the minutes

- number of members following the list of Assembly members
- how many voted
- the numbers of votes obtained by each candidate
- how many ballot papers are not valid

Each member of the Electoral commission is authorized to present comment on the minutes that will be presented in written form. The minutes are signed by all the members of the electoral commission.

#### **Article 16**

The President of the electoral commission will then inform the Assembly of the results of the elections.

#### **Article 17**

Base on the results, the President of the Assembly of ALDA will announce the members elected to the Governing Board.

#### **FINAL PROVISIONS**

#### **Article 18**

All the issues as for the election of the members to the Governing Board non addressed by the present rules of procedures are determined by the rule of proceedings of the General Assembly.

#### **Article 19**

These rules of procedures are applicable since their approval.

The President of ALDA

Oriano Otocan

