

## **Economic Research Center**

### **INTERNSHIP ANNOUNCEMENT**

The Economic Research Center (ERC) has launched its internship program to provide an opportunity for students to apply their economic knowledge in practice and to develop their communication, research and professional skills.

We are looking for interns for two positions: Research Assistant and External Relations. The duration of both internships is two months and both internship positions are non-paid.

Students studying in the last year of bachelor's degree and/or the first and the second year of the Masters are welcome to apply to the ERC Internship Program.

The requirements for the internship positions are the following:

#### **External Relations**

- ✓ Advanced communication skills
- ✓ Advanced writing skills
- ✓ High proficiency (reading, writing and oral) in English
- ✓ Good knowledge of Microsoft Word, Excel and Power Point
- ✓ Ability to participate in teamwork

Students studying in Journalism, International relations, Public policy, Communications and media or Marketing programs are preferred

#### **Research Assistant**

- ✓ Good writing skills
- ✓ Knowledge of Economic analysis or Statistics or Auditing and accounting
- ✓ Good knowledge of Microsoft Word, Excel and Power Point
- ✓ Ability to participate in teamwork

Students studying in Auditing and accounting, Business, State and municipal administration and Statistics programs are preferred

#### **All applicants should attach the following documents:**

- ✓ CV
- ✓ Copy of Student Card
- ✓ Academic Transcripts, verified by a faculty dean
- ✓ Certificates of additional seminars, courses or trainings (if attended)
- ✓ For Masters – copy of the Bachelor's diploma (if applicable)

**The deadline for application is June 15, 2013**

**Please send all required documents to: [rkazimov@erc.az](mailto:rkazimov@erc.az)**