

## End Climate Change, Start Climate of Change Call for proposals - BELGIUM

### 1. Introduction

The current lifestyles of global economies are accelerating global warming, which has altered the increase in natural disasters and forced people to leave their homelands around the world.

The [End Climate Change, Start Climate of Change](#) project is co-funded by the European Commission under the DEAR (Development Education and Awareness Raising) programme and aims to develop awareness and critical understanding among young EU citizens of climate change-induced migration as one of the greatest challenges of the globalised world. The project is led by WeWorld – GVC, an Italian non-profit organisation, and implemented by 15 partners in 13 countries<sup>1</sup>, including the [European Association for Local Democracy](#) (ALDA)<sup>2</sup>.

The main objective of the project is to build a better future for migrants leaving their lands because of climate change, the human face of climate change, and for young people who will face the worst effects of the climate crisis. Through the engagement of young people in Europe, the project highlights the interdependencies between local and global inequalities and empowers them not only to change their daily lives, but also to become advocates for global justice issues.

To contribute to this wider objective, the project aims to engage young people in 13 EU countries to increase their awareness of their role and responsibilities on the root causes of man-made climate change and its consequences in terms of forced displacement and migration. Young people and project partners are campaigning for a pan-European movement of informed and aware people who are willing to change their behaviour towards a more responsible way of life, while advocating for a more sustainable model including climate change mitigation measures and specific protection programmes for climate migrants.

### 1.1 The DEAR Program

The project is part of the European Commission's [DEAR – Development Education and Awareness Raising](#) programme, which aims to support and involve European public opinion on social, economic and environmental issues at global level. The DEAR programme supports projects that involve the EU public in global issues of social, economic and environmental development. DEAR works with civil society organisations and local authorities to promote the universal values of freedom, democracy and the rule of law.

### 2. The Call for Proposals

The overall objective of this call for proposals is to involve youth associations and civil society organisations in raising awareness on the issue of climate change and climate-induced migration around the world.

The specific objective of the Call for Proposals is to help achieve a pan-European impact of the project by involving small youth organisations interested in supporting the project but lacking the means to do

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<sup>1</sup> Italie (WeWorld), Grèce (AAH), Allemagne (FINEP), Belgique (EEB), Autriche (Suedwind), Espagne (APS), France/Belgique (ALDA), Portugal (IMVF), Hongrie (Hungarian Baptist Aid - HBAID), Pologne (Buy Responsibly Foundation Poland – BRF), Chypre (University of Nicosia Research Foundation / NGO – Research institute), Sloveenie (SLOGA), Bulgarie (BEPF)

<sup>2</sup> **ALDA - European Association for Local Democracy**, is an association under French law dedicated to the promotion of good governance and citizens' participation at local level. ALDA is a key actor in the field of local democracy, active citizenship and cooperation between local authorities and civil society in Europe and its neighbourhood, acting mainly through participatory methods and decentralised cooperation. ALDA is a membership-based organisation that brings together over 350 members, including local authorities, associations of local authorities and civil society organisations, from more than 45 countries in the enlarged Europe.

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The proposal should promote the action of young people in Belgium on climate change and migration; the implementation of a shared action to raise young people's awareness of this issue. Beneficiaries of the grant will be required to include in their actions the following:

- Promotion of the Climate Change petition online and at events.
- Promotion of the #ClimateOfChange campaign through social media.

This call for proposals will support **a minimum of 5 project proposals** aimed at carrying out actions addressing the link between migration and climate change and the involvement of young people on this issue.

### 3. Eligibility criteria

#### 3.1 Eligible entities

To be eligible for the sub-grant, the applicant must be a Youth and a small civil society organisation (CSO) established and operating in Belgium. Applicants must be:

- Legal entities (a local civil society organisation or association)
- Be directly responsible for the preparation and management of the action with the partners and not be limited to an intermediary role;
- Have at least two years of legal existence.
- Youth and small civil society organisations that have not received any financial contribution (direct or indirect) from the Climate of Change project.
- Be established in Belgium.

Please note that a legal entity must not be a beneficiary of another ongoing project funded under the DEAR Programme, EuropeAid Call for Proposals / 160 048 / DH / ACT / Multi.

Therefore, **entities that have received financial support (directly or indirectly) under this call are not eligible**.

#### 3.2 Eligible activities

Different types of activities may be eligible (non-exhaustive list):

- Communication activities: development of video content, animations, infographics, visual tools, virtual reality software (etc.).
- Promotion and dissemination activities: Development of project values and campaign content by a blogger/vlogger, activities aimed at informing and promoting digital social activism (etc.).
- Awareness-raising activities: organisation of street actions such as flash mobs, guerrilla marketing initiatives, interactive exhibitions, arts activities at festivals and concerts, art installations, performances or workshops focusing on informal learning settings (etc.).
- Training and learning by doing activities: work camps, volunteer activities, training courses, workshops, public events, thematic tours, webinars and digital workshops (etc.).

#### 3.3 Ineligible actions

The following types of actions are ineligible:

- Actions relating solely or principally to individual sponsorship for participation in workshops, seminars, conferences and congresses.
- Actions relating solely or principally to individual study or training grants.
- Support for political parties.
- Actions aimed at raising funds or promoting the visibility of the applicant or his/her partner(s).

- Actions consisting mainly of research or studies.
- Actions which consist exclusively or mainly of capital expenditure, e.g. land, buildings, equipment and vehicles, except in special circumstances.
- Discrimination against persons or groups of persons on the grounds of their sex, sexual orientation, religious or non-religious beliefs, or ethnic origin.
- Actions including proselytism.
- Basic funding of the applicant or (if applicable) its partners.

### 3.4 Duration of the project

Grant recipients will sign a partnership agreement with ALDA. The implementation phase will run from **20th of April to 10th of May 2023** for all activities and report submission.

The implementation of the supported activities will start after the signature of the Partnership Agreement and the correct receipt of the necessary documents. **Implementation reports must be submitted by 10th of May 2023.**

### 3.5 Place

Activities must take place in BELGIUM.

### 3.6 Beneficiaries of Activities

The activities funded must directly involve and target young people between the ages of 16 and 35. Each action must have 2 target types:

- Direct beneficiaries: individuals who are directly involved and/or affected by the action, including those who have played an active role and those who have been personally exposed to the action (e.g. students who see a street painting, workshop participants, etc.). Direct beneficiaries must be directly involved in the activities of the project and their involvement must be measurable and demonstrable. Each subsidised organisation must reach a **minimum of 70 young people** through its actions.
- Indirect beneficiaries: people who are not directly related to the project activities but who could potentially benefit from the project through the transfer of knowledge from the direct beneficiaries (friends, family members, colleagues) or through articles, social media messages, videos, photos, etc.

### 3.7 Thematic orientation

The activities financed must be in line with the objectives and priorities of the "[Climate of Change](#)" project and the [DEAR programme](#). Funded activities should clearly and directly address the link between climate change and migration in relation to climate justice, highlighting the fundamental role that young people can play in the transition to a well-being economy and the adoption of innovative strategies to adapt to climate change.

Grant activities must show a clear link to the [Sustainable Development Goals](#) (SDGs) related to the Climate of Change project:

- SDG 4: Ensure equitable, inclusive and quality education and lifelong learning opportunities for all.
- SDG 5: Achieve gender equality and empower all women and girls.
- SDG 12: Establish sustainable consumption and production patterns.
- SDG 13: Take urgent action to combat climate change and its impacts.

## 4. Budget and amount of the grant

### 4.1 Amount of grant made available to the contracting authority

The overall indicative amount made available under this call for proposals is EUR 21.000.

All proposals submitted must be for a **maximum amount of EUR 5.000**.

Each applicant will receive 70% of the total amount of the action up to a **maximum of EUR 3,500**. The remaining 30% of the action (a minimum of 1.500 Eur) will be provided by each applicant as co-financing.

#### 4.2 Co-financing requirement

Any grant application under this call for proposals must be accompanied by co-funding.

The grant request amounts to the following percentage of the total estimated cost of the project: **70% of the total estimated eligible costs of the action**.

The **remaining 30%** is not the responsibility of the contracting authority but of the grant applicant or its partners, if applicable. The relative costs must appear in the budget, and must be accompanied by supporting documents (invoices, proof of payment, supporting documents, etc.)<sup>3</sup>.

**Please note: contributions in kind cannot be considered as co-financing<sup>4</sup>.**

#### 4.3 Eligibility of costs: which costs can be financed by the grant?

Only 'eligible costs' can be covered by a grant. Eligible costs are actual costs incurred by the beneficiary which meet all of the following criteria:

- They are incurred during the lifetime of the submitted project proposal.
- They are indicated in the overall estimated budget of the submitted proposal.
- They are necessary for the implementation of the project which is the subject of the subsidy.
- They are identifiable and verifiable, in particular by being recorded in the beneficiary's accounting documents and determined according to the applicable accounting standards of the country where the beneficiary is established and according to the beneficiary's usual analytical accounting practices.
- They comply with the requirements of applicable tax and social legislation.
- The costs are real, reasonable, justified and in accordance with the principle of sound financial management, in particular with regard to economy and efficiency.
- They are not covered by EU grants in the form of contribution to unit costs, lump sums or fixed rate financing.

Please note that Value Added Tax (VAT) will only be considered an eligible cost if it is not recoverable under applicable national VAT legislation.

### 5. Evaluation and selection of applications

Applications will be examined and assessed by the contracting authority with the help, if necessary, of external assessors. All actions submitted by applicants will be assessed according to the steps and criteria described below.

If the examination of the application reveals that the proposed action does not meet the eligibility criteria described in point 3, the application will be rejected on this sole basis.

Applications will be reviewed in two stages:

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<sup>3</sup> All the information relating to the co-financing system is relayed in the Questions/Answers relating to this call for projects.

<sup>4</sup> "Contributions in kind" means goods or services provided free of charge by a third party to one or more beneficiaries). As contributions in kind do not involve any expenditure for one or more beneficiaries, they do not constitute eligible costs.



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1) Step 1: Administrative verification and verification of the eligibility of applicants

Only the applications provisionally selected, according to their score and within the limits of the available financial envelope, will enter stage 2.

2) Step 2: Evaluation of grant applications. Applications are evaluated on the basis of the criteria set out in the following evaluation grid.

### **Evaluation grid**

The evaluation criteria are subdivided into headings and sub-headings. Each sub-heading is scored between 1 and 5, as follows: 1= very poor, 2= poor, 3= fair, 4=good, 5= very good.

Section	Maximum score
<b>1. Technical and operational capacity</b>	<b>10</b>
1.1 Do the applicants have sufficient experience in project management? do they have sufficient management capacity? (Particularly regarding staff, equipment and the ability to manage the action's budget)?	5
1.2 Do the applicants have sufficient technical expertise? (Specifically, knowledge of the issues/points to be addressed)	5
<b>2. Relevance of the action</b>	<b>25</b>
2.1 To what extent is the proposal relevant to the objectives and priorities of the call for proposals?	15
2.2 To what extent are the parties involved (final beneficiaries, target groups) clearly defined and chosen strategically? Have their needs been clearly defined and are they adequately addressed in the proposal?	10
<b>3. Effectiveness and feasibility of the action</b>	<b>25</b>
3.1 Are the proposed activities appropriate, concrete and consistent with the objectives and expected results?	15
3.2 Is the action plan clear and feasible? Is the methodology for project management and coordination clearly defined and effective?	10
<b>4. Sustainability of the action</b>	<b>15</b>
4.1 Is the action likely to have a tangible impact on the target groups?	5
4.2 Is the proposal likely to have multiplier effects? (including likelihood of reproduction, extension and sharing of information).	5
4.3 Are the expected results of the proposed action sustainable?	5
<b>5. Budget and cost-effectiveness of the action</b>	<b>15</b>
5.1 Are activities adequately reflected in the budget?	5
5.2 Is the ratio between estimated costs and expected results satisfactory?	10
<b>6. Additional score</b>	<b>10</b>
6.1 Projects promoting a global perspective on the issues, considering the interdependence and challenges of the global South	5
6.2 Gender Balance in the Project Implementation Team and Recipients	5
<b>Maximum total Score</b>	<b>100</b>

The application will be rejected if at least one of the sub-headings of Section 1 (**Technical and Operational Capacity**) receives a score of 1 point.

## 6. Visibility, Reporting and Payment

### 6.1 Visibility of the Project

Selected projects must meet the visibility and communication requirements of the Climate of Change Project and the [DEAR Programme](#). The Climate of Change, ALDA and DEAR Programme logos (with the disclaimer<sup>5</sup>) will be required to appear on all publications, documents and other publicity activities<sup>6</sup>.

### 6.2 Reporting

Successful applicants will be required to provide the required reports (narrative and financial reports with supporting documentation) in accordance with the templates provided to them. These reports should include photos of the events implemented as part of the project and their dissemination (links, publications, etc.).

### 6.3 Payment

Payment will be made in two instalments:

1. The first instalment of 50% of the total amount of the project will be submitted after the signing of the Partnership Agreement and the submission of the corresponding payment request.
2. The final payment of 50% of the total amount of the project will be made upon presentation of the second request for payment and the final report (narrative and financial reports, together with all supporting documents and original attachments), duly completed in accordance with the provisions of the Partnership Agreement.

## 7. Submission of the application

### 7.1 Contents of the submission

Applicants must submit their application in English.  
Handwritten applications will not be accepted.  
Incomplete applications may be rejected.

Any major error or inconsistency in the application instructions and required documents may result in the rejection of the application. Applicants must verify that their application is complete. Incomplete applications may be rejected.

The complete grant application package to be submitted must include the following documents:

- Appendix A: Completed Application Form
- Appendix B: Budget duly completed

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<sup>5</sup> Disclaimer: "This **document** has been created with the financial support of the European Union. Its contents are the sole responsibility of Climate of Change and do not necessarily reflect the views of the European Union. »

<sup>6</sup> Official logos will be provided to selected applicants

- Appendix C: Official Proof of Registration of the Organisation (Legal Entity Form – Extract Kbis)
- Appendix D: Financial Report for the year 2021 if available (2020 if applicable)
- Appendix E: Membership of the Organization (Bureau, Board of Directors, etc.)

## 7.2 Submission of the application

Applications should be sent by e-mail only.

Applications sent by other means or delivered to other addresses will be rejected.

By e-mail

E-mail : [nadia@aldaeurope.eu](mailto:nadia@aldaeurope.eu)

Subject of the email: Climate of Change – Candidature call for grant Belgium 2022

## 7.3 Deadline for submission of complete application forms

Proposals must be submitted **by 5:00 p.m. on 17th of April 2023** by completing the online application form with all required information and attachments. The attached documents should contain **ALL** relevant information about the action and no additional appendix should be sent.

In view of the limited duration of the submission phase, the Climate of Change Project Team reserves the right to extend the above deadline.

## 7.4 Other information

Applicants may send their questions by e-mail, by **14th April March 2023**, to the following address, clearly indicating the call reference<sup>7</sup>: [nadia@aldaeurope.eu](mailto:nadia@aldaeurope.eu)

Questions which may be of interest to other applicants, the answers to those questions and other important information submitted during the evaluation procedure will be published in due course on the Questions and Answers page for this Call.

## 7.5 Notification by the Contracting Authority

The applicant shall be notified in writing of the decision taken by the Contracting Authority on the application and, if it is rejected, of the reasons for the negative decision.

Following the decision to award a grant, the beneficiary (s) will be offered a contract.

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<sup>7</sup> NB: The contracting authority is under no obligation to provide clarifications on questions received after this date. They will be answered no later than 11 days before the deadline for submitting applications.

In order to guarantee equal treatment of applicants, the contracting authority cannot give a prior opinion on the eligibility of applicants for a specific action or activity.