

Membership Application Form

1 - STATUS AND CONTACTS

Legal name of the organisation/institution applying for ALDA membership:

Type of organisation or institution (mark the box):

- ☐ Municipality ☐ Non-for-profit
☐ County ☐ Other: -----
☐ Region

Name of the legal representative of the organisation:

Name and surname: -----

Address: -----

Postal Code: ----- City: ----- Country: -----

Tel.: ----- E-mail: -----

☐ I consent to receive the ALDA monthly newsletter and be included in ALDA mailing list for members.

Contact person of the organisation:

Name and surname: -----

Role/Position: -----

Address: -----

Postal Code: ----- City: ----- Country: -----

Website & social media: -----

Tel.: ----- Fax: ----- E-mail: -----

☐ I consent to receive the ALDA monthly newsletter and be included in ALDA mailing list for members.

2 - INTEREST IN ALDA THEMATIC HUBS

If you would like to be part of one of ALDA's thematic hubs, please tick the box corresponding to your interest:

- ☐ Environment & Climate
☐ Gender, Inclusion & Human Rights
☐ Digitalisation & Innovation
☐ Migration
☐ Youth Empowerment and Education
☐ Local Territorial Development
☐ Citizens Engagement



3 - FEES

To calculate the due amount of your membership fee, please check the tables in the “**Annex B**” and fill-in the table below with the requested information. We remind you that the membership fee is calculated on the basis of your Association/Organisation/Municipality’s latest approved budget, to assure all our members a fairer fee allocation and enabling smaller organisations to join ALDA and enrich our network.

TYPE OF MEMBERSHIP	BUDGET CALCULATION	ANNUAL MEMBERSHIP FEE
A. Membership for Local Authorities	last approved budget up to EUR EUR
B. Membership for NGOs, Universities, and other institutions	last approved budget up to EUR EUR

* For municipalities hosting a Local Democracy Agency (LDA), only half of the fees are requested.

** Members supporting a LDA pay to ALDA both the membership fee and the financial contribution for the LDA. The latter is calculated according to the budget of the LDA (approved by the partners’ meeting) and amounts to a minimum of 2,000 EUR and up to 5,000 EUR.

4 - APPLICATION DOCUMENTS

To become a member of ALDA, please send via email (membership@aldaintranet.org) this **completed application** form and the following documents:

- A short **presentation of the applicant**, its activities and motivation for becoming a member of ALDA;
- A short description of your experiences in **participative democracy and citizens engagement at the local level** with best practices and programmes;
- Your **last approved budget**;
- The **Gender Equality and Anti-Discrimination Policy** (Annex A) **filled and signed**.

5 - INFORMATION ABOUT THE ADHESION PROCESS

Memberships are approved on a rolling basis, typically **every two months**, by **ALDA's Governing Board**. Applicants are invited to present their application during an **online meeting**, after which the Board decides on the membership. Once approved, the applicant becomes a full member, gains access to ALDA’s services, and voting rights at the General Assembly. Payment instructions will be provided upon approval.

I acknowledge that I have read and understood the [Child Protection Policy Statement](#) and [ALDA's Value Charter](#);

By signing this form, I hereby authorise the use of my personal data in accordance with the French Act No. 2018-493 of 20 June 2018 which incorporated the GDPR 679/16 (European regulation on the protection of personal data).

Place and date

Signature

Annex A

STATEMENT FOR MEMBERS

OBJECT: Gender Equality and Anti-Discrimination Policy

I, _____[INSERT NAME HERE], representing _____[NAME OF THE ORGANISATION] hereby declare that I share the values of ALDA's Gender Equality and Anti-Discrimination Policy and as MEMBER of the organisation I agree to:

- ❖ Actively avoid and prevent any form of discrimination in activities, programmes and decisions;
- ❖ Promote and encourage a safe and equal environment;
- ❖ Support the self-expression and self-actualization of everyone involved in or affected by the actions of the organisation;
- ❖ Engage in programmes and initiatives aimed at reducing gender inequality and every form of discrimination.

By signing this document, I also accept that:

In case of violation of the policy and/or in the case of discriminatory behaviour, conduct or discourse that is physical or verbal in nature my membership will be reviewed by the Governing Board.

Date and time _____

Signature _____

Annex B

MEMBERSHIP GRID FOR LOCAL AUTHORITIES (LAs)

LAs with budget up to 1.000.000 €	300,00 €
LAs with budget up to 5.000.000 €	550,00 €
LAs with budget up to 10.000.000 €	750,00 €
LAs with budget up to 50.000.000 €	950,00 €
LAs with budget up to 100.000.000 €	1.200,00 €
LAs with budget up to 500.000.000 €	1.700,00€
LAs with budget up to 1 billion €	2.400,00 €
LAs with budget between 1 billion and 5 billion €	3.200,00 €
LAs with budget between 5 billion and 10 billion €	5.000,00 €
LAs with budget over 10 billion €	7.000,00 €

MEMBERSHIP GRID FOR NGOs AND CIVIL SOCIETY ORGANISATIONS (CSOs)

NGOs and CSOs with a budget up to 150.000 €	200 €
NGOs and CSOs with a budget up to 250.000 €	300 €
NGOs and CSOs with a budget up to 500.000 €	400 €
NGOs and CSOs with a budget up to 1.000.000 €	500 €
NGOs and CSOs with a budget up to 2.500.000 €	700 €
NGOs and CSOs with a budget up to 5.000.000 €	900 €
NGOs and CSOs with a budget up to 10.000.000 €	1.200 €
NGOs and CSOs with a budget more than 10.000.000 €	1.500 €

If you are a member of ALDA and also a partner of a LDA, in addition to the membership fee, a financial contribution to support the LDA is requested on an annual basis. The financial contribution to the LDA is calculated according to the budget of the LDA (approved by the partners' meeting) and amounts to a minimum of 2,000 EUR and up to 5,000 EUR.